

Havana Public Library District Board Meeting

Special Meeting

December 19, 2016

The meeting was called to order at 4:00 PM by President Brian Lesemann. Members present were Jan Hurley, Mark McGrew, and Cathy Toncray. Also present was Librarian Vanessa Hall-Bennett.

The library director informed the board of the need for an investment policy. A copy of the "Public Funds Investment Act (30 ILCS 235/) was provided and discussed.

After discussion a motion was made to accept the Investment Policy as presented by the library director. The motion was seconded and passed by all board members present.

The library director informed the board that it was time to make a decision concerning the closed session minutes.

After discussion a motion was made to keep the previous closed session minutes closed. The motion was seconded and passed by all board members present.

The library director informed the board of the need to officially establish a regular meeting time as required by ordinance (75 ILCS 16/30-50), "Each year, the board by ordinance shall specify the time, place, and date of the regular meetings."

After discussion a motion was made to meet on the 2nd Thursday of each month at 4:30 in the library basement. The motion was seconded and passed by all board members present.

Following this a motion was made to go into closed session as according to 2(c)(1) Personnel section of the Trustee Handbook.

Following the closed session the meeting adjourned.

Minutes submitted by acting secretary, Brian A. Lesemann