Havana Public Library District Board Meeting
June 26, 2018
Special Meeting

The meeting was called to order at 4:11pm by Vice-President Mark McGrew. Members present were Cathy Toncray, Mary Layton, Stephanie Howerter and Brian Lesemann.

The Board of Trustees held a review of the Closed Session Minutes. A motion was made by Mary Layton and seconded by Cathy Toncray to keep the Closed Session Minutes closed. Motion passed by roll call vote.

The Management Association Membership is up for renewal. This is a beneficial source of information for Vanessa Hall-Bennett. A motion was made by Cathy Toncray and seconded by Stephanie Howerter to approve the renewal of the Management Association Membership. Motion passed by roll call vote.

A discussion on building safety measures and policies was held. A glass/window repairman has been contacted and he will be at the Library on July 2, 2018 to look at the windows in need of repair. Updated locks are needed for tech services, restroom, kitchen, and the boiler room. A locksmith will be contacted to provide an estimate to make the changes to the necessary doors/locks. No action was required.

Board of Trustee Vice-President Mark McGrew and Board of Trustee Jan Hurley volunteered to review the minutes as required by the IPLAR. No action was required.
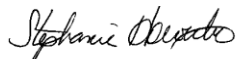
A motion was made by Mary Layton at 4:16 PM to go into closed session in accordance with 2(c)(1). The motion was seconded by Cathy Toncray. Motion passed by roll call vote.

4:30 PM a motion was made by Mark McGrew and seconded by Stephanie Howerter to come out of closed session. Motion passed by roll call vote.

A brief follow-up was provided by Mark McGrew in regards to the 501(c)(3) for the Library. Mr. McGrew met with an attorney on June 25, 2018 to discuss the 501(c)(3). Board of Trustee President Brian Lesemann will contact a contractor for an estimate for a removable handicap rail and step repair.

Meeting was adjourned by acclimation at 4:55pm.

Respectfully submitted,

Stephanie Howerter

Stephanie Howerter, Secretary