

Havana Public Library District Board meeting
July 11, 2019

The meeting was called to order at 4:47 pm by President Lesemann. Members present were Brian Lesemann, Cathy Toncray, Mark McGrew, Jan Hurley, and Mary Layton. Also present was Business Administrator, Marty Balbinot and Librarian Vanessa Hall-Bennett.

President's Report

No Report

Secretary's Report

The amended minutes of the May 9, 2019 meeting were reviewed. A motion was made by Mark McGrew and seconded by Cathy Toncray to approve as amended. Motion passed by roll call vote.

The minutes of the June 13, 2019 meeting were reviewed. A motion was made by Mark McGrew and seconded by Cathy Toncray to approve the June 13, 2019 minutes as printed. Motion passed by roll call vote.

Correspondence, Communications, Public Comment

Mary Layton moved to sponsor the Oktoberfest Polka Pace Race at \$100.00 and seconded by Jan Hurley. Motion passed by roll call vote.

Treasurer's Report

The June 2019 Treasurer's Report was reviewed. A motion was made by Cathy Toncray and seconded by Mark McGrew to approve the June 2019 report. Motion passed by roll call vote.

Librarian's Report-Written Report

Opted to not renew our contract with Career Link. Summer reading has 81 adults, 10 teens, and 99 children currently. 56 programs took place in June with total attendance: 303 adults, 72 young adults, and 570 children. Monthly discards 259, Accession count 70 books and 8 magazines. Bath Satellite is being used for children's story hours this summer, however there has been no one attending. Hosting a free concert series at the Plum Street Annex. The last concert will be July 12th.

Unfinished Business

Discussed options to hold a book signing for Hieu Tran and Axten Betz-Hamilton and the importance to support these events in the future.

New Business

Doors and still sticking. Locks need replaced. Air Conditioner has been installed.

Marty will talk to Public works workers to find someone that will do maintenance at Library. Working on landscaping, trees and shrubs. Need to remove trees out of hedge. Due to changes in the Wages and Fair Labor Standards Act will be changing Marty Balbinot from salary employee to hourly employee. Mark McGrew and Janu Hurley will conduct the annual audit of the minutes in August. Trustees completed information sheets for State Library and Mason County. Mike Pedigo is researching the property lines for the Library. Reviewed the letter sent to Career Link informing them that we will not be renewing contract. Will participate in the Oktoberfest parade. Vanessa will order a banner to carry. Will have a booth on Sunday to get library cards. Mason District Hospital may use Library Plum Street Annex during Oktoberfest to house their cakes.

Mary Layton moved to go into closed session 2 (c) (1) at 6:25 pm. Second by Cathy Toncray. Motion approved by roll call.

Mark McGrew moved to return to open session at 6:29pm. Second by Cathy Toncray. Motion approved by roll call.

Adjournment

Mark McGrew moved to adjourn, seconded by Brian Lesemann at 6:30pm. Motion approved by roll call.

Respectfully submitted,

Mary Layton, Acting Secretary