

Havana Public Library Board  
Meeting Minutes  
July 9, 2020  
4:45PM

**Call to Order** – President Mark McGrew called the meeting to order at 4:52 PM.

**Roll Call** - Those in attendance were Mark McGrew, Cathy Toncray, Jan Hurley, Brian Lesemann, Mary Ellen Simpson, Vanessa Hall-Bennett, Marty Balbinot.

**President's Report** - none

**Secretary's Report** - Mark made a motion to accept the minutes as presented for the regularly scheduled meeting held on June 11. It was seconded by Mary Ellen and passed. A motion was also made to approve the minutes for the special meeting held on June 26 by Mark then seconded by Mary Ellen and passed.

**Correspondence, communications, and public comment** – There were no members of the public attending nor was there any correspondence.

**Treasurer's Report** – Business Manager Marty reported that she received a check in the mail today for real estate taxes for the amount of \$42,600. She assumed that we would get a check each month following. A motion was made by Mark to approved the treasurer's report and pay the bills which was seconded by Cathy 2 and passed.

**Librarian's (Vanessa Hall-Bennett) report** -

201 – As reported we have received many phone calls and are getting ready for next week's opening. The AC units due to problems have been serviced. A new AC unit has been installed upstairs. A power line/transformer in front of the library exploded and was handled by authorities. The new copier arrived today and is functioning well. All gutters have been cleaned and extensions added where necessary.

213/118 – no updates

**Unfinished Business** - none

**New Business** – Gary Blakeley has been contacted concerning the boiler room door to adapt a lock on it. Williams Landscaping has been contacted about possible lawn and snow removal.

**Building Maintenance** – Vanessa reported that the wi-fi at the library was having problems but will be checked tomorrow.

**Public Comment** - none

**Next month agenda** - It was requested to have discussion on the future of the old annex at next meeting.

**Adjournment** – A motion to adjourn was made by Mary Ellen and seconded by Cathy and passed. It was 5:19 PM.