

**Call to Order** – Mark called the meeting to order at 4:47.

**Roll Call** – Jan, Mark, Mary Ellen, Brian, Stephanie, and Vanessa.

**President's Report** - none

**Secretary's Report:**

Minutes from budget hearing, September 10, 2020 – Mary made a motion to approve the minutes as corrected. Stephanie seconded this motion and it was passed.

Minutes from regular meeting, September 10, 2020 – Jan made a motion to approve the minutes as presented. Mary seconded this motion and it was passed.

**Correspondence, communications, and public comment** - none

**Treasurer's Report:**

Monthly budget report and review of bills payable September 2020 – Mark asked for a clarification concerning finishing the old annex, the book order, landscaping and the Ameren bills for the old annex. Mark suggested that the water at the old annex be shut off. Brian made a motion to approve the treasurer's report and to pay the bills. Jan seconded the motion and it was passed.

**Librarian's (Vanessa Hall-Bennett) report** – Vanessa highlighted that the PPE grant has been turned in, the tree people are coming next week to remove the tree next to the new annex and the boiler will be checked next week as well. It was clarified to the board that the Reader Zone App is the same one we were using for Summer Reading.

**Unfinished Business** - none

**New Business:**

Library Participation in the State's Nonresident Fee Program – We have already voted on this in the August meeting but by the wrong name and it should be voted on correctly to be recorded in the minutes. Jan made a motion for library to participate in the state's Nonresident Fee Program through which an equation is used to determine what the charge is for the library's 'nonresident card.' This motion was seconded by Stephanie and it was passed.

Secretary for Elections – Brian made a motion to approve Vanessa to be the secretary for elections, Jan seconded and it was passed.

Estimation of Taxes Needed to be Raised for Year - A motion was made by Mary that we approve the \$275,355.00 estimated tax needed for the next taxing year. Jan seconded and it was passed.

Change to Per Capita Budget – Vanessa informed the board of a change to the Per Capita Grant Budget to include a used Microfilm Scanner reader. She suggested and the board agreed that a service plan was not needed for this machine.

Continuing Clean Out of Old Annex & Dumpster Rental – After further examining the items left at the old annex due to mold and poor condition Vanessa advised it best to throw away what is left. She wanted to board to know that a dumpster would be ordered to dispose of them.

**Public Comment** - none

**Adjournment** – Mary Ellen made a motion to adjourn, Brian seconded and it was passed.