

**Havana Public Library District
Thursday, March 9, 2023
Board of Trustees Meeting
4:00 p.m. Library Annex
118 S. Plum**

Minutes for Regular Board of Trustees Meeting

- I. Call to Order - 1600 by Mark McGrew
- II. Roll Call - Mark McGrew, Deanna Foutch, Stephanie Howerter, Mary Layton, and Amanda Zueck. Vanessa Hall-Bennett & Kate Hurley are ill.
- III. President's Report - none
- IV. Secretary's Report: approval of minutes as received or corrected
 - a. Minutes from regular meeting, January 19, 2023
Mary motions to approve as written, Deanna seconds, passed unanimously.
 - b. Minutes from special meeting, February 23, 2023
Stephanie motions to approve as written, Deanna seconds, passed unanimously.
- V. Correspondence, communications, and public comment - None
- VI. Treasurer's Report
 - a. Monthly budget report and review of bills payable January 2023
Amanda motions to pay bills, Deanna seconds, passed unanimously.
 - b. Monthly budget report and review of bills payable February 2023
Stephanie motions to pay bills, Amanda seconds, passed unanimously.
- VI. Librarian's (Vanessa Hall-Bennett) report(s)
February's report was reviewed in Vanessa's absence and no March report was yet available due to her illness.
- VIII. Unfinished Business
 - a. Library Maintenance & Repairs - waiting on estimates from Dave Daniels.
- IX. New Business
 - a. Swearing in of New Trustee Kate Hurley - moved to next month due to illness.
 - b. Saturday Hours - tabled for when Vanessa is present.
 - c. Paid Leave for All Workers Act - tabled for when Vanessa is present.
 - d. Decennial Committee - tabled for when Vanessa is present.

- e. Statements of Economic Interest - present members completed their statements, other members will need to turn theirs in to Vanessa.
- f. Bids for Library Maintenance - tabled for when Vanessa is present.
- g. Bids for Library Sidewalks - we would like to look into having the current sidewalk lifted due to lack of available funds, Mark will research.
- h. Meeting Room Policy - tabled for when Vanessa is present.

X. Public Comment - none

XI. Adjournment - Stephanie motioned for adjournment, Mary seconds, passed unanimously. Adjourned at 1621