

Havana Public Library District
Thursday, June 8, 2023
Board of Trustees Meeting
4:00 p.m. Library Annex
118 S. Plum
Minutes for Regular Board of Trustees Meeting

- I. Call to Order - by Mark McGrew at 16:15
- II. Roll Call - Mark McGrew, Mary Layton, Mary Ellen Simpson, Deanna Foutch, Vanessa Hall Bennett, Amanda Zueck, Kate Hurley, Rhonda Taylor Riley
- III. President's Report - none
- IV. Secretary's Report: approval of minutes as received or corrected
 - a. Minutes from regular meeting, May 18, 2023
 - Mary motions to approve as written, Mary Ellen seconds, passed unanimously.
- V. Correspondence, communications, and public comment
 - Wendy Martin emailed Lewistown Director re legislation banning book bans; we have no challenges so far
- VI. Treasurer's Report
 - a. Monthly budget report and review of bills payable May 2023
 - Amanda motions to approve and pay bills as written, Mary Ellen seconds, passed unanimously.
- VI. Librarian's (Vanessa Hall-Bennett) report(s)
 - Summer Reading is going well; OCL needs renewed to catalog materials
- VIII. Unfinished Business
- IX. New Business
 - a. Officer Election: Pres: Mark - Elected, VP: Mary Ellen - Elected,
Sect: Amanda - Elected, Treas: Mary - Elected
 - b. Bi-annual review of Closed Session minutes
 - Mary motions to keep closed, Rhonda seconds, Deanna abstains, it passes by all voting.
 - c. Meeting Date Schedule, Deanna motions to approve as presented, Mary Ellen seconds, passed unanimously.
 - d. HR Source - Amanda motions to renew contract, Mary Ellen seconds, passed unanimously.

e. Library Customer Service - Employees were complimented as having some of the best customer service anywhere in the area.

Also, Vanessa needs reimbursed for employee appreciation lunch

X. Public Comment - none

XI. Adjournment - Amanda motions for adjournment, Deanna seconds, passed unanimously; Adjourned 16:50